

## Would you like to volunteer as Farm Stand Attendant?

### Background of the Wright-Locke Farm Stand:

*This is a really exciting time for Wright-Locke Farm because we are growing in popularity and more people are visiting our space every day. People are excited about what we do and can't wait to be a part of it, be that by buying our eggs, coming to our events, or volunteering in the fields – there's so much good already happening and there is still so much potential to be harnessed and developed. As we work towards creating and building our own visitor center, the farm stand will be serving as the connection point between The Farm and the community as it will most likely be the space in which first time visitors interact with and get to know us. So the goal of the farm stand in the 2017 season is to serve as a space of welcome, education (about the farm itself, our programs, and other local vendors that we support by selling their products), refreshment, community, and fun.*

### The Mission of the Farm Stand Attendant:

- Welcome guests to the farm
- Help answer questions and direct their attention to our info and upcoming events
- Keep the farm stand beautiful, clean, and welcoming
- Be knowledgeable about our farm, the produce we sell, and the background behind all the other products we sell
- Maintain farm stand operations in an efficient and mindful manner

### Examples of Daily Duties:

- Open Farm Stand and set up for daily operation
  - o Brew coffee, set up coffee self-serve station
  - o Take WLF produce from walk in fridge and set it up for display
  - o Double check pricing, notes, and make sure all displays look bountiful and tidy
- Greet Customers, help with questions, requests, help them check out using square POS system
- Manage change, credit card transactions, rebuild cash bank at close and deposit day's cash
- Maintain displays - by restocking when needed, and keeping veggies cool and wet
- Complete daily tasks denoted in the "opening, sidework, and closing checklists"
- Close Farm stand
  - o Break down coffee station and wash equipment as needed
  - o Clean farmstand and put away veggies and flowers
  - o Square away the cash bank, make notes for next day, lock up the stand appropriately

### Volunteer Expectations:

Since the farm stand attendant is, essentially, in charge of the farm's "store," the volunteer position is more demanding than some of our other opportunities. It requires a strong sense of responsibility and communication because the attendant handles money, as well as food, and needs to be able to juggle a couple tasks at the same time while interacting with customers. Volunteering at the farm stand requires about 2 hours of training. This volunteer opportunity would be perfect for someone outgoing, who wants to have a sense of ownership in a small, local business, and would work well as a consistent weekly commitment. This volunteer position would be great for someone looking for experience for a first or second job, or for someone looking to spend some time interacting with members of the local community in the setting of a vibrant, beautiful, small farm.

**If interested in volunteering or if you have further questions, please E-mail our farm stand manager:**

**Kim Kneeland - [kkneeland@wlfarm.org](mailto:kkneeland@wlfarm.org)**