

Wright-Locke Farm Stand Volunteer Description

Wright-Locke Farm, a nonprofit 501(c)3 organization, is a 20-acre organic farm located in Winchester, MA and abuts hundreds of acres of conservation land and trails. Wright-Locke Farm builds broad community through active learning, sustainable agriculture, land stewardship and an appreciation of our historic New England farm.

The Farm Stand, in its 7th year of operation, has become a cornerstone of the Farm, serving as a visitor center, meeting spot, small cafe with refreshments, and farm store with our own produce and other local products. The Farm Stand is often the first point of connection for new visitors, so the goal of the Farm Stand is to serve as a space of welcome, education, refreshment, community, and fun. The Farm Stand is run by a combination of volunteers and staff. Volunteering is a great way to get out of the house, meet other community members, gain important workplace skills, all while helping your local nonprofit farm thrive.



Volunteer Responsibilities:

- Welcome guests to the Farm and help orient them to our programs and space
- Maintain farm stand operations in an efficient and mindful manner
- Work closely with the Farm Stand Manager to ensure proper Farm Stand operations
- Keep the Farm Stand beautiful, clean, and welcoming
- Be knowledgeable about the Farm, upcoming Farm events, Farm produce, and other Farm Stand products

Examples of Daily Duties (depend on time of shift):

- Brew coffee and tea and set up coffee station
- Set up displays of vegetables, restock to keep display full, keep veggies looking fresh
- Double check pricing, manager notes, and daily task list
- Greet customers, help with questions, requests,
- Check customers out using Square POS system, manage change and credit card transactions
- Clean/tidy farm stand
- Help close and lock up, make cash deposit, clean dishes, write notes in farm stand log

Volunteer Expectations:

We are looking for reliable volunteers who can commit to a 2-3 hour shift once every week or two during the farming season (with some flexibility). This is one of our more rigorous (but rewarding!) volunteer opportunities where you'll get to interact with farm visitors while getting a close look at running a small business. Volunteers will complete an initial orientation training session, then will shadow an experienced staff member/volunteer before working on their own. Volunteers should be able to lift 30 lbs, be comfortable with making change, and be able to stand on their feet for extended periods of time and work in an un-airconditioned space. Ages 16+ (some exceptions allowed)

If interested in volunteering or if you have further questions, please E-mail our Farm Retail manager:

Amy Rindskopf - farmstand@wlfarm.org